

Audit Committee

Thursday 10 April 2014 at 6.00 pm

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), Joe Otten (Deputy Chair), Anders Hanson, Steve Jones, Martin Lawton and Sioned-Mair Richards.

Independent Co-opted Members

Rick Plews and Liz Stanley.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross in Democratic Services on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
10 APRIL 2014**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.

(Note: The report on Strategic Risk Management/Corporate Risk Register is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, relating to the financial or business affairs of any particular person, including the authority holding that information).
- 4. Declarations of Interest** (Pages 1 - 4)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 5 - 8)
To approve the minutes of the meeting of the Committee held on 9 January 2014.
- 6. External Audit Plan 2013/14** (Pages 9 - 34)
Report of the Director, KPMG.
- 7. Annual Audit Fee Letter 2014/15**
The Director, KPMG to report.
- 8. Internal Audit Plan 2014/15** (Pages 35 - 74)
Report of the Assistant Director of Finance, Business Partnering and Internal Audit.
- 9. Progress on High Opinion Audit Reports** (Pages 75 - 114)
Report of the Assistant Director of Finance, Business Partnering and Internal Audit.
- 10. Protecting the Public Purse Annual Fraud Report** (Pages 115 - 140)
Report of the Assistant Director of Finance, Business Partnering and Internal Audit.
- 11. Compliance with International Auditing Standards** (Pages 141 - 150)
Report of the Assistant Director of Finance, Business Partnering and Internal Audit.

12. Strategic Risk Management (Pages 151 - 182)

Report of the Interim Executive Director, Resources.

(Note: The above report is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, relating to the financial or business affairs of any particular person, including the authority holding that information).

13. Work Programme (Pages 183 - 190)

Report of the Director of Legal and Governance.

14. Date of Future Meetings

Note that, subject to approval at the Annual Council Meeting on 4 June, meetings of the Audit Committee will be held on the following dates at 6.00 p.m.

- 17 July 2014
- 25 September 2014
- 13 November 2014
- 11 December 2014
- 8 Jan 2015
- 12 February 2015
- 12 March 2015
- 9 April 2015